

## SMALLER AUTHORITIES PROPER PRACTICES PANEL

<b>Date</b>	27 March 2025
<b>Time</b>	11.00 - 13.00
<b>Location</b>	Teams
<b>Items for consideration</b>	
1	Apologies for absence.
2	Declarations of Interest.
3	Notes from the meeting held on February 2025.
4	Introductions – new contact in the Government Digital Service
5	<p><b>Practitioners’ Guide 2025</b></p> <ul style="list-style-type: none"> <li>▪ To confirm text for 5.214, merged or sub-divided authorities, to be taken from the CIPFA’s Code of Practice (25.4.3).</li> <li>▪ Regulations &amp; Proper Practices in Assertion 3 (5.74-5.77) should this now be in Assertion 10?</li> <li>▪ IAF letter - changes to Guidance in Section 4, Internal audit standards, following publication of CIPFA’s Code of Practice.</li> </ul>
6	<p><b>Review of Proper Practices – Project Plan</b></p> <ul style="list-style-type: none"> <li>▪ Discussion/ decision on consultees and practitioners’ focus group</li> <li>▪ Initial consultation</li> </ul>
7	<p><b>Any other business</b></p> <ul style="list-style-type: none"> <li>▪ Date of next meeting</li> </ul>

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