

## FINANCE AND SCRUTINY COMMITTEE | AGENDA

23 February 2022

Please note due to another NALC event being held at 12:00, the committee has decided to hold the meeting at 10:00. Please accept our apologies if it has caused any inconvenience.

Any member wishing to submit an apology for this meeting please contact NALC at [committees@nalc.gov.uk](mailto:committees@nalc.gov.uk) or call on 020 7637 1865.

### 1. Apologies

### 2. Vice chair post (10:00 - 10:10)

If members would like to put themselves forward, please do. Note that due to representation being available from two members already the committee has in the past felt able to manage without another in post.

### 3. Minutes of previous meeting: 1 December 2021 - 9 December 2021 (10:10 - 10:15)

3.1. To approve the minutes of the meetings of finance and scrutiny committee held on 1 December 2021 and 9 December 2021. Appendix 3.1.

3.2. To note any matters arising not covered elsewhere on the agenda.

### 4. Quarterly management accounts (10:15 - 10:45)

4.1. To receive a note from the head of finance and administration Appendix 4.1.

4.2. To receive the quarterly management accounts for the nine months ended 31 December 2021 Appendix 4.2.

4.3. To receive draft year end projections Appendix 4.3.

4.4. To note any significant spending approvals or plans. The chief executive to report on commission arrangements

4.5. To note any significant income updates

4.6. To receive verbal update from head of policy and communications and head of member services on any significant approvals or plans.

Tea break – 10:45 – 11:00

**5. Bank matters (11:00 – 11:10)**

5.1. To review current bank arrangements, bank balances and deposits.

**6. County associations debtors (11:10 – 11:20)**

6.1. To receive a verbal report that all affiliations have been paid.

**7. Updates from other committees (11:20 – 11:25)**

**8. NALC risk management (11:25 – 11:45)**

8.1. To receive the risk register

Appendix 8.1.

**9. Update General Data Protection Regulation implementation**

9.1. To receive an update of the work carried by NALC officers and an update on breaches and/or near misses (none to report).

**10. Update on IT and website projects (11:45 – 12:00)**

**11. Date and time of next meeting**

To note that the next meeting of the Finance and Scrutiny Committee will be held on 4 July 2022.

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