

## **FINANCE AND SCRUTINY COMMITTEE | AGENDA**

5 September 2022

10.00 – 12.00- via zoom

### **1. Apologies for absence and note changes in representation**

1.1. That apologies are noted.

### **2. Minutes of previous meeting and matters arising**

2.1. To approve the minutes of the meeting held on 4 July 2022 and to note any matters arising not covered elsewhere on the agenda. Appendix 2.1

### **3. Year-end accounts 2021/22**

3.1. To receive the end of the year accounts and sign of by the vice chair. (Finance). Appendix 3.1.

### **4. Accounts**

4.1. To receive reports from the head of finance and administration Appendix 4.1.

4.2. To receive the quarterly management accounts for the three months ended 30 June 2022. Appendix 4.2.

4.3. To note any significant spending approvals or plans. Verbal update

4.4. To note any significant income updates.

### **5. Budget**

5.1. To receive the NALC budget for next three years to 2024/25 including the recommendation to this year's AGM of an affiliation fee proposal for 2022/23, as per budget plans. Appendix 5.1

## **6. Bank Matters**

- 6.1. To review current bank arrangements, bank balances and deposits.

Verbal update

## **7. County association debtors**

- 7.1. To receive an update on county association debtors from the head of finance and administration indicating action taken on late payments.

Appendix

## **8. NALC Committee**

- 8.1. Request from Management Board – to consider using more than one bank fund to hold its assets.
- 8.2. The committee may wish to comment on some of the recommendations from Smaller Councils Committee including increasing membership of the committee and staffing support which have significant financial implications. There is also a specific request for the committee to consider setting up legal aid fund for smaller councils.

## **9. Audit tender**

- 9.1. To receive audit tender proposals from Milton Avis and Knill James.

## **10. Update General Data Protection Regulation**

- 10.1. To receive an update on breaches and/or near misses.  
– none to report

## **11. NALC risk register**

- 11.1. To receive the risk register. – none to report

## **12. Date and time of next meeting**

- 12.1. To note the next meeting of the Finance and Scrutiny Committee will be held on 1 December 2022.