

## IMPROVEMENT AND DEVELOPMENT BOARD | AGENDA

16 March 2023, 11:00 – 13:00.

The meeting will be open from 10:50 for pre-meeting conversations and to resolve any technological issues. If the meeting extends beyond 12.00 there will be a short comfort break and the meeting will then continue if necessary.

Via Zoom.

### 1. Apologies for absence

### 2. Minutes from previous meeting and matters arising

- 2.1. Recommended action: to approve the minutes of the last meeting of the Improvement and Development Board held on 17 November 2022.

Appendix 2.1

### 3. Discussion item: Future of IDB and linking to Civility & Respect Project

- 3.1. At the most recent meeting of the Civility and Respect project assurance board it was agreed that oversight of the C&R project should be taken on by the Improvement Board. It is for the board to consider the best way to take on this project to maintain the momentum and goodwill it has generated to date. IDB Terms of Reference included to inform members.

Appendix 3.1

### 4. Discussion item: Review of NALC Policy on councillor training

- 4.1. NALC's Policy committee recently agreed it should review its policy on councillor training. Further engagement will take place to assess views from across the sector, including those of committee members. Board invited to discuss and consider the following:

Verbal report

1. Should training be compulsory?
2. If yes, why?
3. How can this be achieved?

4. What issues need to be addressed?
5. If no, why?
6. How can training be encouraged/supported?
7. What issues need to be addressed?

## **5. The Future of Local Councils report**

- 5.1. Board to note the report and results of survey conducted by SLCC and Local Governance Research Centre (LGRC).  
Link to report: <https://www.slcc.co.uk/future>

## **6. Councils: raising the standard**

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| 6.1. Intervention – Update on engagement with Staveley Town Council and Chesterfield Borough Council. | Verbal report |
| 6.2. Peer Challenge – Update on peer reviews and support.   | Verbal report |
| 6.3. NALC update on improvement matters.  | Appendix 6.3  |

## **7. Officers: professional development**

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|---|---------------|
| 7.1. Board to receive an update on Certificate in Local Council Administration (CiLCA) and Financial Introduction to Local Council Administration (FiLCA) | Appendix 7.1  |
| 7.2. SLCC update on improvement matters   | Verbal report |
| 7.3. Update on Workforce Strategy   | Verbal report |

## **8. County Officers: professional development**

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|--|--------------|
| 8.1. Board to receive an update (CALC summary attached). | Appendix 8.1 |
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## **9. Updates on improvement and development initiatives**

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| 9.1. <b>Local Government Association (LGA) update</b><br>Board to receive an update | Verbal report |
| 9.2. <b>Department for Levelling up, Housing &amp; Communities (DLUHC) update</b>   |               |

NALC are continuing to confirm a replacement for Albert Joyce from the Department.

**10. IDB Forward Work Programme:**

10.1 2022/23 work programme attached for discussion.

Appendix 10.1



NATIONAL IMPROVEMENT  
STRATEGY FOR PARISH  
& TOWN COUNCILS

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