

## MANAGEMENT BOARD | AGENDA

Date and time: 11 January 2022, 10:00

Any member wishing to submit an apology for this meeting please contact NALC at [committees@nalc.gov.uk](mailto:committees@nalc.gov.uk) or call on 020 7637 1865.

### 1. Apologies

### 2. Introductions

- 2.1. All committee members and NALC officers to introduce themselves.

### 3. Board terms of reference

- 3.1. To note the terms of reference for the board and any small amendments needed.

Appendix  
3.1

### 4. Filling vacant positions

- 4.1. To consider how best to fill vacancies on the board through co-option taking account of the need to address diversity issues, expertise/experience and geographical balance etc.
- 4.2. To agree to “advertise” co-option opportunities either through a news story or via county associations/ assembly members.

### 5. Risk Register and board work programme

- 5.1. To inform the board’s work programme, members are invited to come prepared with their view of the top three risks facing the sector as a whole. And their top three risks for NALC. (The current corporate risk register is attached for information)
- 5.2. To note emerging priorities from chair and vice-chairs and committees (if available)
- 5.3. A draft work programme will then be prepared for the next meeting of the board

Appendix  
5.1

### 6. NALC Governance review

- 6.1. To consider what should be included in the terms of reference for the assembly task and finish group looking at NALC’s governance and elections processes.

**7. To agree arrangements for NALC's lobby day on 23 March 2022**

**8. To approve the notes of the Board meeting held on 16 November (confidential)**

Appendix  
8.1

**9. Informal meetings of the board**

To note that the board will also meet informally on the following dates at 11 am via zoom for 30 minutes.

- 14 February 2022
- 11 April 2022
- 13 June 2022
- 8 August-2022
- 10 October-2022
- 12 December-2022

**10. Date and time of next meeting**

To note that the next meeting of the board be held on Tuesday, 29 March 2022 starting at 10:00 via zoom. The following meetings will be held on:

- 5 July 2022
- 20 September 2022
- 22 November 2022