

NATIONAL ASSEMBLY | AGENDA

Date: 3 October 2023

Time: 10.00 – 13.00

Location: Zoom

1. Apologies for absence

1.1. That apologies are noted.

2. Minutes of the previous meeting and to note changes in representation [10.00 – 10.10]

2.1. To approve the minutes of the meeting held on 11 July 2023 and to note any matters arising not covered elsewhere on the agenda. (See appendix 2.1.)

(Please note if members have any comments on the accuracy of the draft minutes, please contact Farhana Miah at nalcccommittees@nalc.gov.uk before the meeting).

2.2. That new representatives introduce themselves to National Assembly:

- Cllr Malcolm Watson – Cambridgeshire and Peterborough Association of Local Councils
- Cllr Luke Trevaskis – Cheshire Association of Local Councils
- Cllr Neville Hudson – Kent Association of Local Councils
- Cllr Reece Harrington – Lincolnshire Association of Local Councils

3. Committee issues [10.10- 10.40]

3.1. To receive updates from the chairs of NALC committees on their work. Chairs to identify any issues they would like to raise and/or discuss with National Assembly. (See attached paper)

4. Finance update [10.40 – 11.10]

4.1. To receive the audited accounts for 2022/2023. (See Annual Report.)

4.2. To receive the NALC budget. (See attached paper).

- 4.3. To agree and recommend to the Annual General Meeting (AGM) that NALC's affiliation fee for 2024/25 is 7.94 pence per elector, capped at £2037 for larger councils.
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Break [11.10 – 11.40] Breakout rooms will be set up to enable National Assembly members to have an informal chat, network and grab a coffee.

5. Governance [11.40 – 12.10]

- 5.1. To consider the attached motions that have been received for discussion at the AGM.
- 5.2. To receive the draft Annual Report and recommend to AGM.
- 5.3. To agree the AGM agenda.
- 5.4. To receive an update on the NALC committee elections and remind National Assembly members to submit their nomination forms if they haven't already.
- 5.5. Encouraging people to get involved in their county and national association and making National Assembly more effective (feedback from previous National Assembly meeting and county officer call is attached – the view of Management Board is that no further national activity is necessary).

6. External speaker and sharing good practice session. [12.10 – 12.50]

Possible items (TBC):

- Recruitment and retention of staff.
- Progress with civility and respect – ideas to encourage take-up of pledge.
- AI – what are county associations doing if anything, ideas for what our work on this should comprise.
- Update from Smaller Authorities' Audit Appointments Ltd.

7. Arrangements for Parliamentary Reception and Star Councils Awards and date and time of next meeting [29 November 11.00-17.00].

- To note the next meeting of National Assembly will be held on 29 November 2023 at the Local Government Association, 18 Smith Square, Westminster, London, SW1P 3HZ from 11.00-13.00.

This will be followed by lunch from 13.00 - 14.00. All assembly members are then expected to attend the Parliamentary Reception in House of Lords from 15.00.

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