

NATIONAL ASSEMBLY | AGENDA

Date: 29 November 2023

Time: 11.00 - 13.00

Lunch: 13.00 - 14.00

Location: The Local Government Association, 18 Smith Square, Westminster,
London, SW1P 3HZ.

1. Welcome by the chief executive.

2. Election of NALC chair [11.05]

To confirm that Cllr Keith Stevens was elected NALC chair for the two-year term of office for 2024/25. This is his second term of office.

3. White Ribbon Campaign [11.05 - 11.35]

Cllr Mark Edwardson (Congleton Town Council) will be doing a presentation on the White Ribbon Campaign, He is a White Ribbon Ambassador. NALC achieved White Ribbon accreditation in August 2023. White Ribbon Accreditation is an opportunity for NALC to make the workplace safe for women and men and to upskill staff to become changemakers. We hope this talk on White Ribbon to National Assembly encourages CALCs to consider the benefits of becoming a White Ribbon Accredited organisation for the local (parish and town) council sector, communities, and workplaces.

4. NALC Governance - results of NALC elections [11.35 - 11.50]

- To confirm that Cllr Peter Davey was elected unopposed to the position of vice-chair (finance) for the two-year term of office for 2024/25. This is his second term of office.
- Vice-chair (member services) election results.
- Management Board - election results.
- Finance and Scrutiny Committee Elections - Cllr Duncan Wright, Cllr Ian Cowling, Cllr Mike Scott, and Cllr Alan Neal have been elected to the committee.
- Policy Committee Elections - Cllr Peter Allison, Cllr Neville Hudson, Cllr Richard Page, Cllr Mike Drew, and Cllr Iain Hamilton have been elected to the committee.

- Smaller Councils Committee Elections- Cllr Marcus Allen, Cllr Mick Baker, Cllr David Francis, Cllr Allan Blakemore, and Cllr Alan Neal have been elected to the committee.
- Smaller Councils Committee directly elected positions - election results.
- Larger Councils Committee elections - Cllr Paul Harvey, Cllr Katharine Keats-Rohan, Cllr Mike Drew, and Cllr Iain Hamilton have been elected to the committee.
- Larger Councils Committee directly elected positions - election results.

5. Apologies for absence [11.50 - 12.00]

- That apologies are noted.
- That new representatives introduce themselves to National Assembly
- To thank outgoing members of National Assembly.

6. Minutes of previous meeting [12.00 - 12.05]

- 6.1. To approve the minutes of the meeting of National Assembly held on 3 October 2023 and to consider any matters arising.

NB: If members have any comments on the accuracy of the draft minutes, please contact Farhana at nalccommittees@nalc.gov.uk before the meeting.

7. Finance update [12.05 - 12.15]

- 7.1. To receive a finance summary report from vice chair (finance).

8. National Assembly and committees' processes and induction etc. [12.15 - 12.30]

- 8.1. To consider the attached report.
- 8.2. To note the calendar of meetings for 2024/2025 which will be confirmed by individual committees.

9. The Jo Cox foundation [12.30 - 13.00]

The Jo Cox Civility Commission, established by the Jo Cox Foundation, aims to find practical recommendations to address the problem of violence, abuse, and intimidation of elected representatives. We will be joined by Su Moore, CEO, who will share information on the Civility Commission and seek feedback from assembly members on how these issues affect local councils and councillors.

10. Date and time of next meeting [13.00 - 13.00]

The next meeting of National Assembly will be on:

- 9 April 2024
- 9 July 2024
- 8 October 2024
- 10 December 2024

NATIONAL ASSEMBLY | DRAFT MINUTES

Date: 3 October 2023

Time: 10.00 – 13.00

Venue: Zoom

Present:

- Cllr Mike Drew, Avon Association of Local Councils,
- Cllr Liz Luder, Bedfordshire Association of Town, and Parish Councils,
- Cllr Paul Harvey, Buckinghamshire, and Milton Keynes Association of Local Councils,
- Cllr Malcolm Watson, Cambridgeshire, and Peterborough Association of Local Councils,
- Cllr Luke Trevaskis, Cheshire Association of Local Councils,
- Cllr Clare Gamble, Cleveland Association of Local Councils,
- Councils, Cllr Stuart Roden, Cornwall Association of Local Councils,
- Cllr John Plant, Derbyshire Association of Local Councils,
- Cllr Ian Cowling, Devon Association of Local Councils,
- Cllr Janet Wallace, Dorset Association of Parish and Town Councils,
- Cllr Keith Stevens, East Sussex Association of Local Councils,
- Cllr Peter Davey, Essex Association of Local Councils,
- Cllr Richard Page, Gloucestershire Association of Local Councils
- Cllr Loraine Rappé, Hampshire Association of Local Councils,
- Cllr Marcus Allen, Herefordshire Association of Local Councils,
- Cllr Bob Blezzard, Isle of Wight Association of Local Councils,
- Cllr Neville Hudson, Kent Association of Local Councils,
- Cllr Alan Neal, Lancashire Association of Local Councils,
- Cllr Tony Hirons, Leicestershire and Rutland Association of Local Councils,
- Cllr Reece Harrington, Lincolnshire Association of Local Councils,
- Cllr Mike Scott, Northamptonshire Association of Local Councils,
- Cllr Mick Baker, Nottinghamshire Association of Local Councils,
- Cllr David Francis, Northumberland Association of Local Councils,
- Cllr Katharine Keats-Rohan, Oxfordshire Association of Local Councils,
- Cllr Duncan Wright, South Yorkshire Association of Local Councils,
- Cllr Mark Valladares, Suffolk Association of Local Councils,
- Cllr Jenny Lawrence, Somerset Association of Local Councils,
- Cllr Mark Valladares, Suffolk Association of Local Councils,
- Cllr Peter Allison, West Yorkshire Association of Local Councils,
- Cllr Douglas Denham St Pinnock, West Sussex Association of Local Councils,
- Cllr John Scragg, Wiltshire Association of Local Councils,
- Cllr Sue Baxter, Worcestershire Association of Local Councils.

Apologies received:

Cllr Paul Harvey

NALC staff

Jonathan Owen chief executive, Steve Walker head of finance and administration, Justin Griggs head of policy and communications, Charlotte Eisenhart head of member services, Farhana Miah executive officer, Claire FitzGerald administration manager, Beverley Brown finance and admin officer, Jessica Lancod-Frost policy officer, Olivia Kane receptionist, and Greg Henry finance and admin officer.

1. Chair's introductions

The chair welcomed representatives to the meeting.

Changes in representatives:

- Cllr Luke Trevaskis from Cheshire, working in the sector for over 16 years and looking forward to working closely with NALC.
- Cllr Neville Hudson from Kent ALC. Chair to Parish council and interested in work of the local government.
- Cllr Reece Harrington from Lincolnshire had been a parish and district councillor for LALC for over a year.

2. Minutes 11 July 2023

National Assembly confirmed that the minutes from 11 July 2023 were accurate.

Resolved: That the minutes of the meeting held on 11 July 2023 be approved.

3. Committee issues

Management Board: The chair provided an update on the recent Management Board meeting:

- The board decided to maintain the existing arrangements for the direct election voting process, with the provision of flexibility in the voting timescales when necessary.
- The board noted the motions for the Annual General Meeting (AGM).
- The board also authorized proposals pertaining to the training and support of new committee members.

Policy Committee: Cllr Francis provided an update on Policy Committee.

- The committee discussed Martyn's Law, emphasizing that it had not become a law yet. However, they mentioned that a bill had been drafted, and if approved by parliament, it would impose numerous requirements on parish and town councils that manage community centres. The committee had also

decided to form a working group with SLCC to investigate this matter further.

- Motions have been received from county associations.

The chair thanked Cllr Francis for all his hard work on the Policy Committee over the last four years.

Larger Councils Committee: Larger Councils Committee report was noted.

Finance and Scrutiny Committee: Cllr Davey spoke to the summary finance report and highlighted key points from the report:

- A scrutiny report from Milton Avis was received, and they reported a clean bill of health with no reported issues.
- The committee also discussed regarding the separation of the scrutiny element of the committee. This matter will be reviewed further once the chair has been elected.

Cllr Neal enquired about the progress made on the scrutiny element of the committee. In response, Cllr Davey stated that the scrutiny function will be established once the election has elected the Finance and Scrutiny Committee.

Cllr Wright asked if the affiliation fees have been made, to which the head of finance and administration reported that most affiliation fees have been paid bar one or two counties and everything on track with budget.

Cllr Wright expressed concerns about the low levels of trading and other income in comparison to the previous quarter and questioned whether this was a cause for concern. The head of finance and administration noted that there was no cause for concern as payments were received from various sponsors etc.

Cllr Davey recommended National Assembly to increase the affiliation fee from 7.71p per elector capped at £1,978 for the largest councils to 7.94p per elector capped at £2,037 in 2024/25.

Resolution: That the National Assembly approved the increase in the affiliation fee 2023 to 7.94p per elector capped at £2,037 in 2024/25.

Smaller Councils Committee: Cllr Valladares provided an update on the meeting held on July 2023:

- Financial resilience will be a standing item for all meetings.

- Email addresses and domain names – councils will be recommended to move to the gov.uk domain. The committee proposed NALC to campaign this further.
- The committee discussed the future of the Smaller Councils Committee and how they fit into NALC and proposals will be drawn up.

Full minutes of the committees can be found [here](#).

Resolved: That the reports be noted.

4. SAAA update

The National Assembly welcomed David Bowles from SAAA. He provided insights on the services SAAA provided. He focused on three key factors: Governance, financial strength of SAAA, future initiatives.

- Governance – tracked the record of successful procurement, working particularly with parish councils, and had recently appointed the chief executive officer, who aimed to build on the current success and enhance transparency.
- Financial strengths – had a strong balance sheet, which meant they were able to deliver substantial efficiency gains across the public sector.
- Future initiatives – were looking at how to build a valuable market and streamlined processes to improve the way information was sent to auditors.

Cllr Stevens thanked David for taking the time and attending Assembly.

Resolution: That the report be noted.

5. Governance matters

AGM motions:

A discussion occurred on the motions received for the AGM, and the following points were raised:

Cllr Blezzard had highlighted concerns around the Northamptonshire motion and the implications of it; additionally, they opposed it at the AGM.

Cllr Francis had highlighted the Shropshire and Management Board motion, which focused on the standards regime on sanctions and was highly recommended to the AGM.

Draft Annual Report:

The draft annual report was presented by the chief executive, who spoke about the key achievements over the past year, including policy and member services work, financial achievements, and the development of the strategic direction of NALC. The chief executive requested the assembly to note and recommend the annual report to the AGM.

AGM agenda:

The AGM agenda was noted and an update on the agenda was provided by the chief executive, who noted that NALC had been trying to arrange a speaker to discuss AI developments.

NALC elections 2023:

Claire FitzGerald had delivered an update, stressing the availability of live nominations for assembly members to put themselves forward. The chair had further encouraged members to participate, highlighting that NALC had continued to conduct remote meetings, providing efficient access without the need for travel.

Parliamentary reception 2023:

Justin Griggs had provided an update on the work being done for the parliamentary reception. The day would have two components, with the National Assembly meeting taking place in the morning and the reception in the evening. Timings and logistics would be shared with members closer to the time. Justin encouraged members to attend the parliamentary reception as it was important to raise the profile of the sector and provide an opportunity for members to speak to their MPs.

Next meeting:

To note that the next face to face meeting of National Assembly on 29 November will be at the LGA, 18 Smith Square, Westminster, London, SW1P 3HZ.

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NATIONAL ASSOCIATION OF LOCAL COUNCILS

SUMMARY REPORT AS

AT 30 September 2023

	1	2	3	3	4	5
	2022/23	2023/24	2023/24	6 Months 2023/24	2024/25	2025/26
	YE ACTUAL	REVISED Budget Year	REVISED Budget to Quarter 2	Draft Actual YTD 6 months	PLAN	PLAN
	£	£	£	£	£	£
Affiliations						
Affiliation fees	1,162,680	1,198,648	599,324	598,472	1,244,607	1,271,645
Trading Income						
Publication & Media	33,204			14,901		
Less cost of sales	(5,142)			(5,584)		
CONTRIBUTION	28,062	35,000	17,500	9,318	45,000	35,000
Other projects	54,433			18,464	30,000	30,000
Less cost of sales	(73,287)			(19,594)		
CONTRIBUTION	(18,854)	30,000	15,000	(1,130)	30,000	30,000
Events	99,530			29,227		
Less cost of sales	(57,249)			(3,825)		
CONTRIBUTION	42,281	72,000	36,000	25,402	80,000	80,000
Other Income						
Other Income	101,513	205,000	102,500	95,953	210,000	210,000
TOTAL NET INCOME	1,315,683	1,540,648	770,324	728,014	1,609,607	1,626,645
Other Expenditure						
Staffing Payroll	937,833	1,021,000	510,500	510,942	1,072,000	1,115,000
Additional staff costs	62,419	61,690	23,343	31,757	59,000	59,500
Member services	7,780.00	15,000	15,002	7,780	20,000	-
	1,008,032	1,097,690	548,845	550,479	1,151,000	1,174,500
Administration Expenses						
Accommodation/Rent & Utilities/IT/R&M etc	177,879	198,265	99,133	90,788	206,290	203,810
Office running cost	110,129	113,320	56,660	52,264	116,000	122,500
Cttee/Member Expenses	10,887	33,976	16,488	10,042	33,750	34,563
Promotions	26,311	30,000	15,000	13,577	30,000	30,000
Other expenses	33,383	32,800	16,400	23,991	35,000	37,000
Audit	5,783	6,000	3,000	2,010	6,000	6,000
Contingency		20,000	10,000		20,000	20,000
	364,372	434,361	216,681	192,671	447,040	453,873
TOTAL EXPENDITURE	1,372,404	1,532,051	765,526	743,150	1,598,040	1,628,373
SURPLUS/(DEFICIT)	(56,721)	8,597	4,798	(15,136)	11,567	(1,727)
Movements From reserves	43,922			41,078		
IT/Website development	-			(73,180)		
Building sale (net surplus to book value)				188,723		
	(12,799)	8,597	4,798	141,485	11,567	(1,727)

For comparison the 12 months to 31 March 2023 shows last year's audited account figures, with the reserve transfer movement representing drawdown of the reserves created last year for IT development and for the share of the Civility & Respect project being jointly run with SLCC.

The management accounts to the end of the 2nd quarter show a deficit of £15,136 on normal activity. Whilst this is an overspend at 30 September compared to budget, it is not anticipated this will worsen for Q3. There are more expected receipts for commissions and events due in Q3. Other income includes interest received of £53k, this includes the income from the receipts for the sale of 109. The net surplus on the building sale and IT/website development costs are shown separately, being exceptional expenditure which is partly covered by designated reserves. Together with the Building sale surplus there will be an overall exceptional gain for the year. Affiliations are slightly down on budget but we expect some additions as some Counties are still working to get councils in membership for this year

After the year end, the sale of the premises at 109 Great Russell Street was completed. The building sale (net surplus) £188,723 is the gain on sale to the balance sheet value and the after direct costs of sale, including professional costs. Funds are held on deposit and if interest rates are maintained should exceed budget

The website project is developing a website which may be considered to be an asset, so costs of £41k were brought carried forward for when the asset can be treated as a Fixed asset and treated in accordance with normal rules. This treatment is under consideration by the auditor.

Events will be helped in Q3 when Star councils is run which attract more sponsorship.

Other projects are below budget but the costs include £7.5k for the NALC contribution to the Civility and respect project in this 6months.

NOTES TO BUDGET REPORT

Notes

- 1 Affiliations- Affiliation rate to increased 1% in 22/23; 23/24 3% agreed at AGM , plan 24/25 & 25/26 3%
- 2 Publications & media- income from the sale of Good councillor publications & website adverts
- 3 Cost of Sales - 2022/23 included a recharge of £55.6k from staffing to Events and civility project as a notional reallocation of staff costs. The 23/24 Revised budget reflects a change in approach to not now reallocate staff costs
- 4 Contribution= trading net surplus
- 5 Other project-various other activity includes; Local council award scheme, sustainable communities, net Civility Project
- 6 Other income- Is largely from Interest and commercial sponsorship other than for events, and also for supporting the work of other national bodies. E.g. SAAA; interest and ad-hoc income. The revised budget 23/24 reflects an increase for Interest income from the cash invested proceeds of the property sale.

- 7 Payroll- 2022/23 budget was based on basic 2% pa but 4% for 23/24. The actual increase was confirmed in Nov 22 at average 5%. This was funded, in part, by understaffing of core payroll in 22/23 £55.6k was reallocated to other activities giving a gross staff cost of £993.4k. The revised budget for 23/24 reflects the change to not reallocate staffing to commercial activities.
- 8 Additional staff costs - This is largely for external support from contractors and other externally commissioned member services.
- 9 Accommodation/rates and utilities- includes Insurances, repairs & maintenance , IT R&M & website
- 10 Office costs- includes telecoms, distribution, irrecoverable vat, Professional Indemnity Insurance
- 11 Member expenses -committee and representatives costs including chair & vice chair allowances. Savings
- 12 Promotions- external promotional activity
- 13 Other expense- Legal & professional services such as legal advice, outsourced payroll and HR service
- 14 Movement on reserves- Transfer for project costs on specific reserves. Reserves were created at the end of 20/21 in respect to IT upgrade and migration to 365 and system/website development, which are being drawn down as it progresses. Reserves were replenished at 2021/22 year end due to surplus being available. Reserves have continued to be drawn down against expenditure on specific development projects.
- 15 This includes the result after transfers FROM reserves in respect to project costs. The reserve movement covers expenditure on two projects. Expenditure for the IT development work is included in the accommodation/ rent/utilities etc budget and covers costs involved in transferring to a cloud system with a project manager overseeing. NALC share for the joint civility and respect project is included within other projects.

NATIONAL ASSEMBLY | APPENDIX 8.1.

National Assembly and committees process report

Introduction

With newly elected chair, vice-chairs, and committee members and with a new two-year cycle for Assembly, this is a good opportunity to review some of the committee etc processes we have to improve and clarify arrangements. This is not a governance review but about how to do what we do better!

Councillor Induction and training and development

Though there may be similar membership it is important we put in place proper support and get into the habit of training and supporting councillors in these national roles. Much is already set out in the role profiles (which needs to be reviewed) and the following proposals have been endorsed by management board to support this.

National Assembly

As well as material in the roles and responsibilities pack, new members will receive a welcome pack and a call with the chair of the association. (There will be similar support for committee members).

First development (induction) session:

This will be an important general induction session on roles and responsibilities and expectation of members. And what benefits there are for them in this role.

Expectations include feeding in views of county association and promoting work of NALC locally. Feedback to county associations on NALC work using material provided by NALC as appropriate. (Consideration will be given to a streamlined summary for use). Own council signing civility pledge and consider LCAS accreditation. Sign-up to NALC newsletter. This induction will be facilitated by Charlotte, with input from LGA if available.

Benefits include being part of the national councillor network supporting local councils. A programme of external speakers, attendance at annual parliamentary reception, free access to on-line training, free ticket to NALC on-line events and two training/development sessions a year.

Second development session:

Later in the first year on communications facilitated by breakthrough communications (t.b.c).

Third development session: Parliamentary engagement/ lobbying

Fourth session to be confirmed.

National Assembly members consent form:

National Assembly members are required to complete a contact form and invited to indicate that they are happy to share details with other members so they can keep in touch.

Consideration will be given to how best to enable “on-line” discussion outside meetings for committees and assembly.

Committee chairs and vice-chair:

- Training on their important role as chairs making sure the meetings run smoothly and are effective. An early face to face meeting with the Association’s Chair and Vice-Chairs (CVCs) will be planned to include relevant NALC officers.
- As well as the benefits above, committee members will benefit from engagement with national opinion formers and have access to parliamentary and other events (subject to availability).

Chair of the association, vice chairs finance and member services:

In-depth externally facilitated media and communications skills for potential association spokespeople (to include chair of policy) training in first quarter of 2024. Other development to be identified (e.g., preparing for giving select committee evidence, or how to make case for sector to others).

Committee administration

Committee process:

- Timing and distribution of committee etc papers are set out in the attached process sheet.
- There will an emphasis on greater consistency across the committees. Agenda will be split into decision and information items. Reports will generally be no longer than two sides, with supporting material linked or attached. Page and para numbers.

- There will be an item to identify any issues that need to be referred to another committee or assembly. Committee chairs will also consider how to involve other committees in issues pre-decision.
- Minutes will follow a standard template, noting report discussed and recording decision. If necessary, a short summary of discussion will be referenced. (AI?). The meetings will be recorded and kept for three months if people want further information.
- External speakers will be identified for most meetings – to increase benefit for members and to promote sector’s work to other partners.
- Remote committee meetings will generally last 2 hours 10 minutes with a 10-minute break. 10.00am to 12.10 with zoom kept open for 15 minutes beforehand and afterwards for any networking/ informal exchange. One face to face meeting per year (subject to annual review) will last from 11-1500. National Assembly on-line meetings will last from 10-13.00 with extended networking sessions.
- Co-options should be used to reach out to people who have not been involved or from underrepresented groups, specific skill sets or national networks.

Two-year work programme for committees and National Assembly:

To pre-plan attendance and work flows a two-year programme will be identified picking up NALC’s strategic priorities and campaigns.

This could include:

- Current theme/campaigns: climate change health and wellbeing, young people, make a change, planning (identify focussed piece of work for each)
- Add new theme – community safety (inc. civil preparedness etc)
- Workforce issues and strategy
- Sector financial resilience
- Sector risk register
- NALC manifesto
- AI?
- Sector survey and data

Staff training:

- Staff working on committees will be supported to deliver these objectives.

NALC COMMITTEE PROCESS

Five weeks prior to the meeting date:

- FM to draft agenda and send to committee lead/heads of service for comment/feedback National Assembly, Management Board, Finance and Scrutiny Committee and AGM(s).
- HOS/chair provide feedback on agenda items (four days to provide feedback).
- CB for Policy Committee, Larger Councils Committee and JLF Smaller Councils Committee to draft agenda with chair and ask HOS for comment. (Four days to approve).
- FM to add AGM.
- LE to draft IDB agenda with the chair and Charlotte/Jonathan.

Four weeks prior to the meeting date:

- FM sets deadlines for supporting papers for the agenda.
- Relevant staff to provide supporting papers to FM (14 days to provide supporting papers and should adhere to branding and style guides)
- CB and JLF to set deadlines for supporting papers.
- LE to set IDB deadlines for supporting papers.

Two weeks prior to the meeting date:

- FM to proof, style guide and brand agenda and supporting documents (five days to complete).
- FM to send Draft National Assembly Agenda to be circulated two weeks.
- CB and JLF to proof, style guide and brand agenda and supporting documents (five days to complete).
- LE to proof, style guide and ensure branding is aligned with style guide for supporting papers. (For IDB).

One week prior to the meeting date:

- FM to circulate agenda for Management Board, National Assembly, Finance and Scrutiny Committee and AGM.
- JLF to circulate agenda for Smaller Councils Committee.
- CB to circulate agenda for Policy Committee/Larger Councils Committee.
- LE to circulate agenda and papers for Improvement and Development Board.

Committee mailbox

The mailbox should be monitored in the same way as the general NALC mailbox (one staff member taking responsibility to ensure emails are dealt with). This model is efficient and ensures that all emails are processed. FM to monitor the committee mailbox while GH acts as a backup.

Procedures:

- The committee mailbox is only used for committee-related work (e.g., committee papers, elections, and member details)
- Agenda emails for circulation should be scheduled so each committee lead/officer is aware of when a mailout is planned to go out.
- Committee lead/officers must always send papers from the committee mailbox and not their own mailbox to avoid confusion.
- Agenda and minutes MUST be uploaded to the website before email circulation. The weblink MUST be used in the email circulation. PDFs should NOT be attached.

Branding

Relevant staff responsible for supporting papers MUST adhere to brand and style guides.

Deadlines

Deadlines MUST adhere. Where they cannot be met, relevant staff should communicate as soon as possible when they expect to provide content.

Scrum

Committee scrum to be attended by committee lead/officers. When certain aspects are discussed, other staff may be invited to the meeting on an ad-hoc basis.

**NATIONAL ASSEMBLY | APPENDIX 8.2. PROPOSED CALENDAR OF MEETINGS
2024 & 2025**

Day	Date	Governance meetings
Monday	11-Dec-23	CVC Meeting & informal MB
Tuesday	12-Dec-23	Finance & scrutiny (New cycle)
Wednesday	13-Dec-23	Policy (New cycle)
Thursday	14-Dec-23	Larger councils' (New cycle)
Monday	18-Dec-23	Smaller councils' (New cycle)
Monday	01-Jan-24	Bank Holiday
Tuesday	09-Jan-24	Management board (New cycle)
Monday	15-Jan-24	CVC Meeting
Tuesday	23-Jan-24	Policy Committee
Tuesday	06-Feb-24	Larger Councils Committee
Monday	12-Feb-24	CVC Meeting & informal MB
Tuesday	13-Feb-24	Smaller Councils' Committee
Monday	11-Mar-24	CVC Meeting
Tuesday	12-Mar-24	Finance & Scrutiny
Tuesday	26-Mar-24	Management Board
Friday	29-Mar-24	Good Friday
Monday	01-Apr-24	Easter Monday
Tuesday	09-Apr-24	NATIONAL ASSEMBLY
Monday	15-Apr-24	CVC Meeting
Tuesday	16-Apr-24	Smaller Councils' Committee
Tuesday	23-Apr-24	Policy Committee
Tuesday	30-Apr-24	Larger Councils Committee
Monday	06-May-24	Bank Holiday
Monday	13-May-24	CVC Meeting & informal MB
Monday	27-May-24	Bank Holiday
Monday	10-Jun-24	CVC Meeting
Tuesday	11-Jun-24	Finance & Scrutiny
Tuesday	18-Jun-24	Management Board
Monday	08-Jul-24	CVC Meeting
Tuesday	09-Jul-24	NATIONAL ASSEMBLY
Tuesday	16-Jul-24	Policy Committee

Tuesday	23-Jul-24	Larger Councils Committee
Tuesday	30-Jul-24	Smaller Councils' Committee
Monday	12-Aug-24	CVC Meeting & informal MB
Monday	26-Aug-24	Bank Holiday
Tuesday	10-Sep-24	Finance & Scrutiny
Monday	16-Sep-24	CVC Meeting
Tuesday	17-Sep-24	Management Board
Tuesday	08-Oct-24	NATIONAL ASSEMBLY
Monday	14-Oct-24	CVC Meeting
Tuesday	15-Oct-24	Policy Committee
Tuesday	29-Oct-24	Larger Councils Committee
Tuesday	05-Nov-24	Smaller Councils' Committee
Thursday	07-Nov-24	AGM
Monday	11-Nov-24	CVC Meeting
Tuesday	19-Nov-24	Management Board
Tuesday	26-Nov-24	Finance & Scrutiny
Monday	09-Dec-24	CVC Meeting
Tuesday	10-Dec-24	NATIONAL ASSEMBLY
Wednesday	25-Dec-24	Christmas Day
Thursday	26-Dec-24	Boxing Day
Wednesday	01-Jan-25	Bank Holiday
Monday	13-Jan-25	CVC Meeting
Tuesday	28-Jan-25	Policy Committee
Thursday	06-Feb-25	Larger Councils Committee
Monday	10-Feb-25	CVC Meeting & informal MB
Thursday	13-Feb-25	Smaller Councils' Committee
Monday	10-Mar-25	CVC Meeting
Wednesday	12-Mar-25	Finance & Scrutiny
Tuesday	25-Mar-25	Management Board
Tuesday	08-Apr-25	NATIONAL ASSEMBLY
Monday	14-Apr-25	CVC Meeting
Friday	18-Apr-25	Good Friday
Monday	21-Apr-25	Easter Monday
Thursday	24-Apr-25	Policy Committee

Monday	05-May-25	Bank Holiday
Tuesday	13-May-25	CVC Meeting & informal MB
Thursday	15-May-25	Smaller Councils' Committee
Monday	26-May-25	Bank Holiday
Tuesday	03-Jun-25	Larger Councils Committee
Monday	09-Jun-25	CVC Meeting
Thursday	12-Jun-25	Finance & Scrutiny
Thursday	19-Jun-25	Management Board
Monday	07-Jul-25	CVC Meeting
Tuesday	08-Jul-25	NATIONAL ASSEMBLY
Thursday	17-Jul-25	Policy Committee
Thursday	24-Jul-25	Larger Councils Committee
Thursday	31-Jul-25	Smaller Councils' Committee
Monday	11-Aug-25	CVC Meeting & informal MB
Monday	25-Aug-25	Bank Holiday
Thursday	11-Sep-25	Finance & Scrutiny
Monday	15-Sep-25	CVC Meeting
Thursday	18-Sep-25	Management Board
Tuesday	07-Oct-25	NATIONAL ASSEMBLY
Monday	13-Oct-25	CVC Meeting
Thursday	16-Oct-25	Policy Committee
Tuesday	28-Oct-25	Larger Councils Committee
Tuesday	04-Nov-25	Smaller Councils' Committee
Monday	10-Nov-25	CVC Meeting
Tuesday	11-Nov-25	AGM
Tuesday	18-Nov-25	Management Board
Tuesday	25-Nov-25	Finance & Scrutiny
Monday	08-Dec-25	CVC Meeting
Tuesday	09-Dec-25	NATIONAL ASSEMBLY
Thursday	25-Dec-25	Christmas Day
Friday	26-Dec-25	Boxing Day