

## SMALLER COUNCILS COMMITTEE NOMINATION FORM

Candidates should complete the nomination form by 8 November 2019 and send it to NALCat [nalccommittees@nalc.gov.uk](mailto:nalccommittees@nalc.gov.uk).

Title	Mrs
First name	Alison
Surname	Stevens
Home address	
Contact number	
Email address	
County association	East Sussex
Council name	Arlington Parish Council
Precept	£20835.00
Electorate	581

<p>Explain why you are standing for this position (250 words max)</p> <p>I began work as a Parish Clerk and Responsible Finance Officer to Westham Parish Council in 2003. I currently serve Arlington Parish Council, Berwick Parish Council, Cuckmere Valley Parish Council, Isfield Parish Council, Rodmell Parish Council and Wartling Parish Council. I have also served as a Locum Clerk to Chiddingfold Parish Council, Horam Parish Council and Plumpton Parish Council. The largest Parish Council I have served is Westham Parish Council with an electorate of 5248, the smallest is Cuckmere Valley Parish Council with an electorate of 100. I would like to continue the work I have already started with the Smaller Councils Committee and the staff of NALC.</p>
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Please outline three key achievements, skills or experiences that are relevant to the position applied for (250 words max each)

I am Honorary Secretary to the Wealden District Association of Local Councils where we encourage good-practice in small councils' co-operating, clustering and sharing to run basic services (eg; grounds maintenance and verge cutting) more efficiently and effectively than they could manage on their own.

I am the New Clerk's Trainer for the Surrey and Sussex Association of Local Councils where I tell new Clerk's about the latest legislation and encourage small councils to use their new websites creatively as a resource for their communities, beyond merely complying with the minimum requirements.

I am the current Chairman of the Smaller Council's Committee. I was previously the Deputy Chairman. I ensure the Committee works within the wider governance structure of the National Association and that it promotes and represents the interests of smaller councils and parish meetings. I am also part of the Project Team for the NALC Model Council's Policy.

### Declaration

I declare that to the best of my knowledge the information given on this form is correct and can be copied and distributed to other NALC members.

Signature

**Alison Stevens**

Date

5<sup>th</sup> November 2019