

## LOCAL COUNCIL AWARD SCHEME

### ROLE REQUIREMENTS FOR PANEL MEMBERS

#### Clerks

Essential Skills	Desirable Skills
CiLCA qualified	Works for a council that has achieved Local Council Award Scheme status
Has a minimum of 2 years' experience working as a Clerk	Demonstrable commitment to raising standards in the sector
Has good IT skills in Microsoft Word and websites	
Objectivity and attention to detail	

#### Councillors

Essential Skills	Desirable Skills
Has a good record of attending councillor training in the last 2 years	Their council has achieved Local Council Award Scheme status
Has a minimum of 2 years' experience as a parish or town councillor	Demonstrable commitment to raising standards in the sector

Has good IT skills in Microsoft Word and websites	
Objectivity and attention to detail	